

BUILDING TODAY'S WORKFORCE FOR TOMORROW

Grant Opportunity

For Partnering Secondary and Post-Secondary Schools

REQUEST FOR PROPOSALS

INTRODUCTION

Residential construction is one of the fastest growing industries in America. Over one million jobs will be created nationwide in the next decade. **The Residential Construction Career Institute**, RCCI, an educational program of the **Home Builders Association of Connecticut, Inc.**, is one of ten pilot programs nationwide selected by the **Home Builders Institute**, the workforce development arm of the **National Association of Home Builders**, to increase recruitment into residential construction trades. **Building Today's Workforce For Tomorrow**, a two-year pilot project, is being funded by a grant awarded under The President's High Growth Job Training Initiative, as implemented by the U.S. Department of Labor's Employment and Training Administration.

ANNOUNCEMENT

RCCI is pleased to announce this request for proposals to award funding to any high school, 2- or 4-year technical school or college level school program which has or will establish a program partnership with RCCI which supports the goals of Build Today's Workforce For Tomorrow. RCCI will award a maximum of \$5,000 per grant. The goal is to award at least two grants to schools in each of the five HBA regions in Connecticut.

These funds can be used for activities and projects taking place or beginning between September 1, 2007 and November 30, 2008. Eligible costs include curriculum, textbooks, field trips and project supplies. This grant may not be used for computer equipment, software or capital improvement projects. This is a competitive funding process.

The PROGRAM PARTNERSHIP is outlined as follows:

Participating schools will: Utilize Residential Construction Academy curriculum; Test students with RCA skill standards; Organize an NAHB Student Chapter; Coordinate for internships.

Students will be eligible for: Scholarships; NAHB's National Job Bank; Local Builder Involvement.

The HBA of Connecticut will: Advise schools on curriculum; Provide a student chapter advisor for each school; Provide internships for participating students.

GENERAL APPLICATION GUIDELINES

Each application should include:

- A cover page (see attached) **with a proposal narrative**
- A **letter of support from the school administration** (principal, president)
- A budget (see attached) **with a budget narrative**

All applications must be submitted using one of the following methods:

By mail:

The Residential Construction Career Institute

Attention: RFP-Program Coordinator

20 Hartford Road, Suite 18

Salem, CT 06420

By e-mail:

timmurney@aol.com (Send an attached file in Microsoft Word or Adobe PDF)

PLEASE NOTE – APPLICATIONS WILL NOT BE ACCEPTED IF SENT AS TEXT IN AN E-MAIL

By fax:

860-859-1713

Provide a fax number or e-mail address if you would like confirmation that your application has been received by RCCI.

To receive confirmation by e-mail: _____

To receive confirmation by fax: _____

REPORTING REQUIREMENTS FOR REIMBURSEMENTS

All schools receiving grants will be required to provide the following to RCCI.

- 1) A monthly financial report detailing expenditure of grant funds with copies of bills, proof of payment and completed In-Kind Contribution Tracking forms for school staff time.
- 2) A narrative program report providing information on:
 - (a) Implementation activities
 - (b) Successes
 - (c) Problems
 - (d) Results

Right to Reject Proposals:

RCCI reserves the right to accept or reject any or all proposals received as a result of this request and to negotiate with all qualified proposers if it is in the best interests of RCCI to do so.

We wish to thank all respondents for their time, efforts and commitments to students and the community.

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REQUEST FOR PROPOSALS – COVER PAGE

School Name: _____

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

**Please provide a written summary of your proposal
including grade levels and number of students served:**

Name and title (Please Print)

Signature

Date

